

MELBOURNE HIGH SCHOOL STUDENT MOBILE PHONE POLICY

PURPOSE

To explain to the School community the Department of Education and Training (DET) policy requirements and expectations relating to students using mobile phones during school hours.

SCOPE

This policy applies to all students at Melbourne High School and students' personal mobile phones on school premises during school hours, including recess and lunchtime.

DEFINITIONS

A mobile phone will switch off or place their mobile phones on silent and store them securely in their locker by 8.40am. Students may not retrieve or use their mobile phone until after their last on-site activity during normal school hours, unless an exception has been granted. Exceptions to this policy may be applied if certain conditions are met (see below for further information).

x The School will endeavour to convey a message to a student on behalf of a Parent or Carer in an emergency situation only.

Personal mobile phone use

In accordance with the DET

2. Health and wellbeing-related exceptions

Specific exception	Documentation
Students with a health condition	Student Health Support Plan
Students who are Young Carers	A localised student record

3. Exceptions related to managing risk when students are offsite

Specific exception	Documentation
Travelling to and from excursions	